Please distribute this information to your faculty and eligible PIs who may have an interest in submitting an application to this program

**Limited Submission Funding Opportunity for Texas A&M Faculty and PIs**

**National Institutes of Health**

**Team-Based Design in Biomedical Engineering Education (R25)**


**Limited Submission Program (LSP):** This funding opportunity and the Limited Submission Program (LSP) is open to all Texas A&M University faculty and principal investigators who meet the eligibility requirements. Texas A&M and The Texas A&M University System agencies jointly administer this process to select the proposal(s) that will be submitted to the sponsor in response to this solicitation.

**Institutional Eligibility:** The sponsoring institution is expected to have an established biomedical engineering or bioengineering department or program. However, there is no requirement that the proposed team-based design course/program be established prior to application. The application may be for a new course or program or to enhance an already established design course or program.

**PI Eligibility:** The PD/PI should be an established investigator in the scientific area in which the application is targeted and capable of providing both administrative and scientific leadership to the development and implementation of the proposed program. The PD/PI will be expected to monitor and assess the program and submit all documents and reports as required.

The PD/PI should be an established investigator in biomedical engineering or a related field, and must possess relevant experience required to coordinate, supervise, and direct the proposed design course/program.

*The proposal will be prepared and submitted by Sponsored Research Services (SRS).*

**Proposal Limit: 1**

**Summary:** This FOA, issued by the National Institute of Biomedical Imaging and Bioengineering (NIBIB) and the Eunice Kennedy Shriver National Institute of Child Health and Human Development (NICHD), encourages applications from institutions that propose to establish new or to enhance existing team-based design courses in undergraduate Biomedical Engineering departments or programs. This FOA targets undergraduate students at the senior level but may also include junior undergraduates and first-year graduate students. Courses that address innovative and/or ground-breaking development, multidisciplinary/interdisciplinary training and clinical immersion are especially encouraged.

**Dates:**

| **March 7, 2014:** | Deadline for an email of intent including the title of the internal proposal and |

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<tr>
<th>Date</th>
<th>Event Description</th>
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<tr>
<td>March 17, 2014:</td>
<td>Deadline to submit an <strong>internal proposal</strong>.</td>
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<td>All proposals for the LSP must be submitted electronically using the e-proposal on-line application system.</td>
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<td>Be prepared to upload your internal proposal. The sections will include a one-three page research plan summary, two-page biosketch, and preliminary budget.</td>
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<td>The e-proposal site is password protected. Texas A&amp;M principal investigators may use their NetID and password to access the system. If you do not have a NetID, click <a href="#">HERE</a> for help to activate your NetID. You will need your UIN and your date of birth.</td>
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<td><strong>If you have any questions, please contact:</strong> <a href="mailto:shelly.martin@tamu.edu">shelly.martin@tamu.edu</a> or 979.862.2233.</td>
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<td>April 7, 2014:</td>
<td><strong>Target date</strong> for the notifications to PIs of the result of the internal competition.</td>
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<td>May 13, 2014:</td>
<td>Sponsor deadline for the <strong>full application</strong> (due by 5:00 p.m. proposer’s local time).</td>
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<td><em>The NIH will also accept applications for this program on May 13, 2015.</em></td>
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**Internal Selection Procedures:**
Texas A&M has established a [procedure to identify limited submission opportunities and internally select proposals](#) for Texas A&M submissions. Please contact us if you have any questions about the limited submission process.
Internal Proposal Submission Using e-Proposal

Internal proposals for Limited Submission competitions must be submitted electronically using e-proposal, the on-line application system. This site is password protected. Texas A&M faculty may use their NetID and password to access the system. If you do not have a NetID, click HERE for help to activate your NetID. You will need your UIN and your date of birth.

Once logged in to e-proposal you will click the red plus sign next to the Program Name, “Limited Submission Grant” on the “Main” page.

Once you have titled your proposal and clicked “next...”

...you will see your name as the investigator and a proposal section.
Make your way through the Proposal Section by clicking on the paper & pencil icons.
**Note: If you try to add an investigator and their name is not listed, that means they have not logged in to the e-proposal system using their NetID. You can have them do so, or contact shelly.martin@tamu.edu or 862-2233 to have the investigator added to the system.

The “Limited Submission Files” section is where you will upload your 1-3 page Research Plan Summary, 2-page Bio-sketch (for each investigator) and a budget (if required). **These files must be PDFs.** You simply browse for the file on your computer then click “upload.” When you have uploaded your files, click the “Save” button.

Finally, click the pencil and paper icon next to the “Limited Submission Questions.”

Enter the Sponsor, Program Title and Previous Related Support.

**Note: even if you do not have any previous related support, you must enter something in the box, e.g. n/a. You cannot leave the section blank.**

Click the Save button at the bottom.
You should now have 3 check marks under “Completed.” You may now submit your internal proposal. If you have not completed the three proposal sections, you will not have check marks and you will not be able to submit. You may continue to edit your proposal until you click the submit button.

Once the PI submits the internal proposal, e-proposal will automatically send an email to the department head for review and approval. Once the department head approves, an email is sent to the research dean for review and approval.

A selection committee is empaneled to review all the approved internal proposals. Once the selection committee determines which PI(s) will go forward with a full proposal to the sponsor, all internal applicants and the limited submission liaison at Sponsored Research Services (SRS), are informed of the outcome.

If you have any questions about the limited submission process or the e-proposal system, please contact Shelly Martin at shelly.martin@tamu.edu or 979.862.2233.